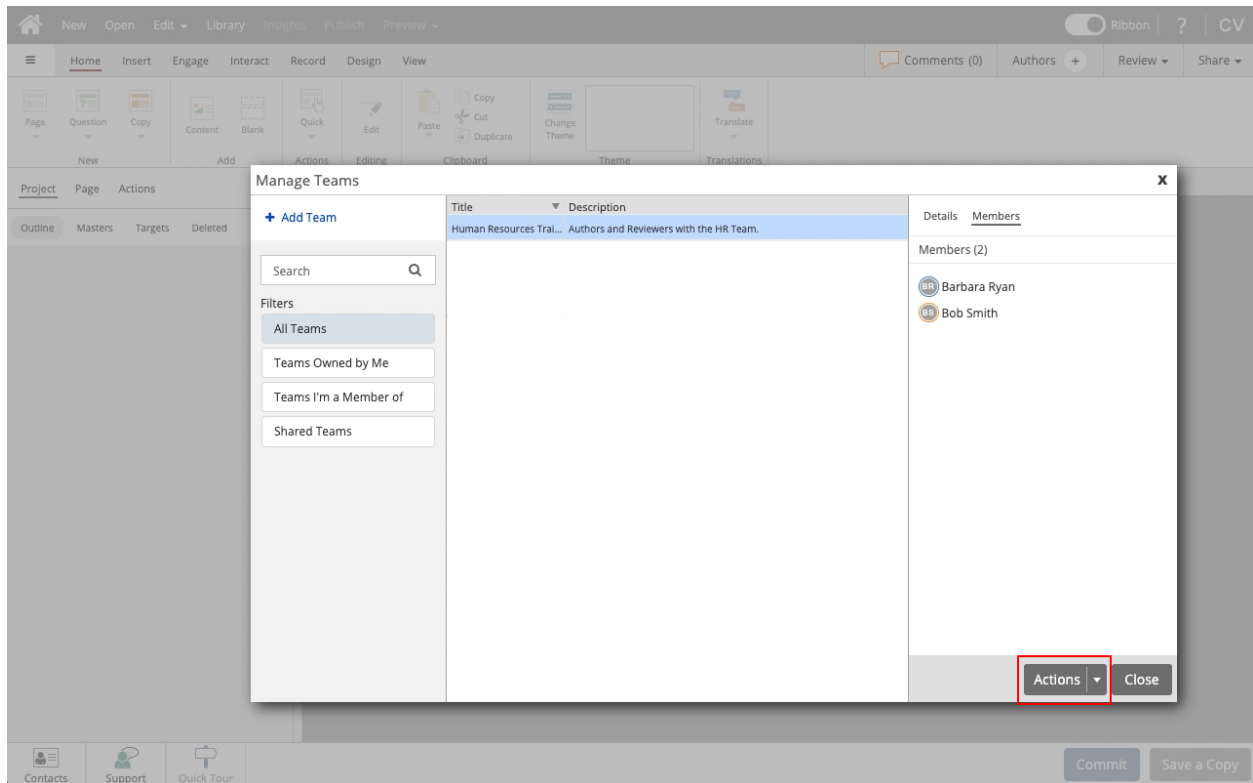

Assigning Content to a Team

Created On: September 4, 2024

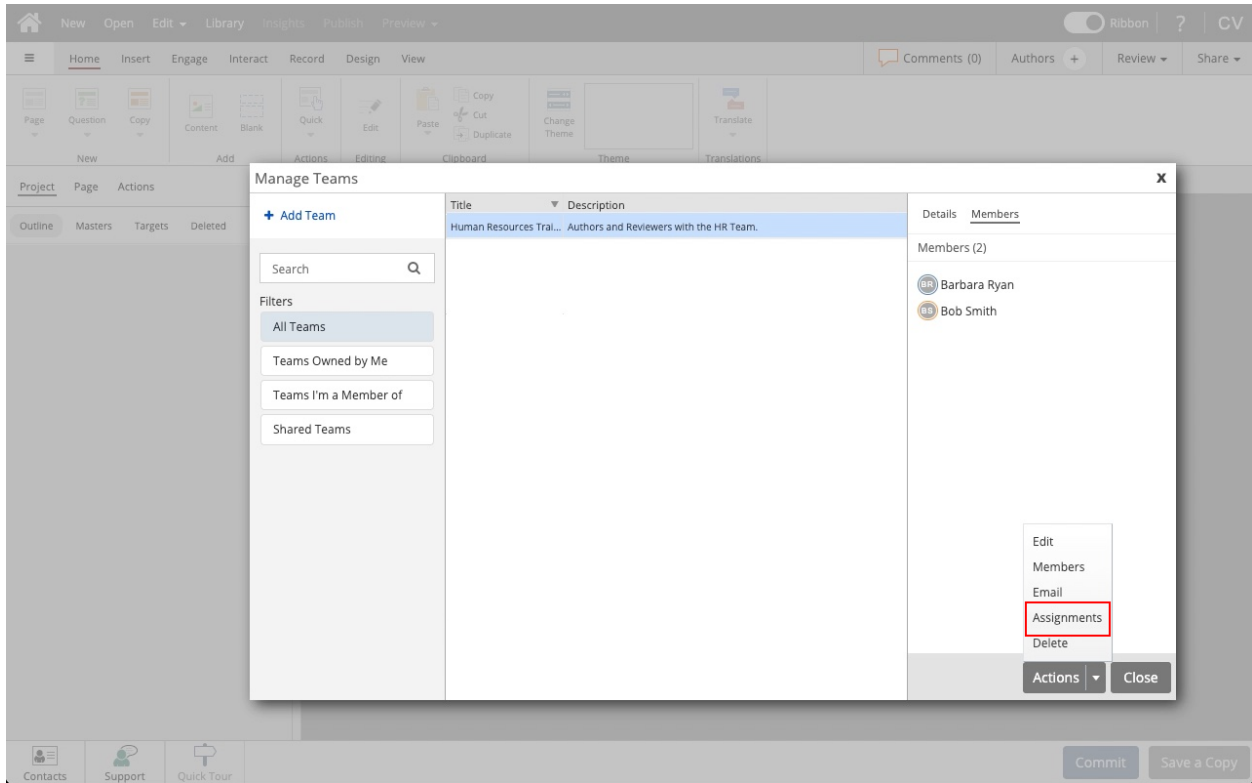
Job Aid Assigning Content to a Team

1. With the Team selected on the Manage Teams panel, select **Actions**.



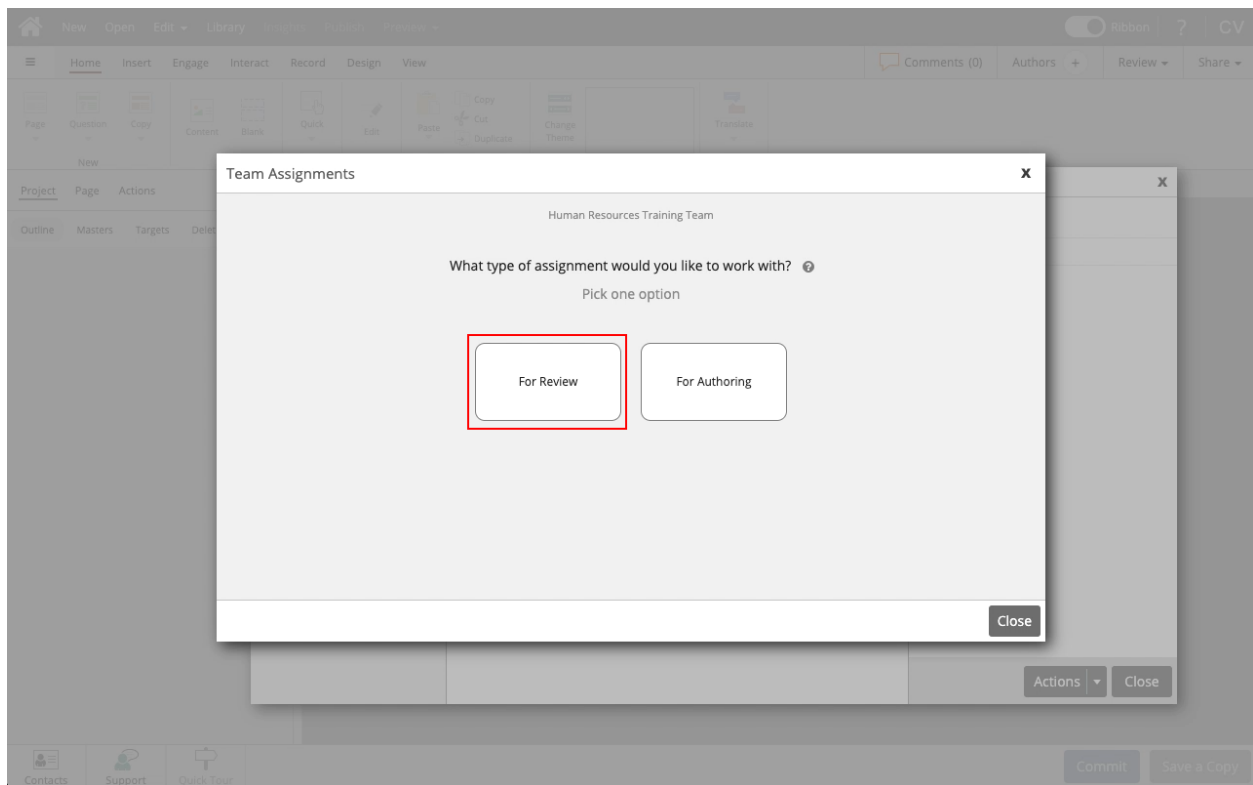
Job Aid Assigning Content to a Team

2. Select Assignments.



Job Aid Assigning Content to a Team

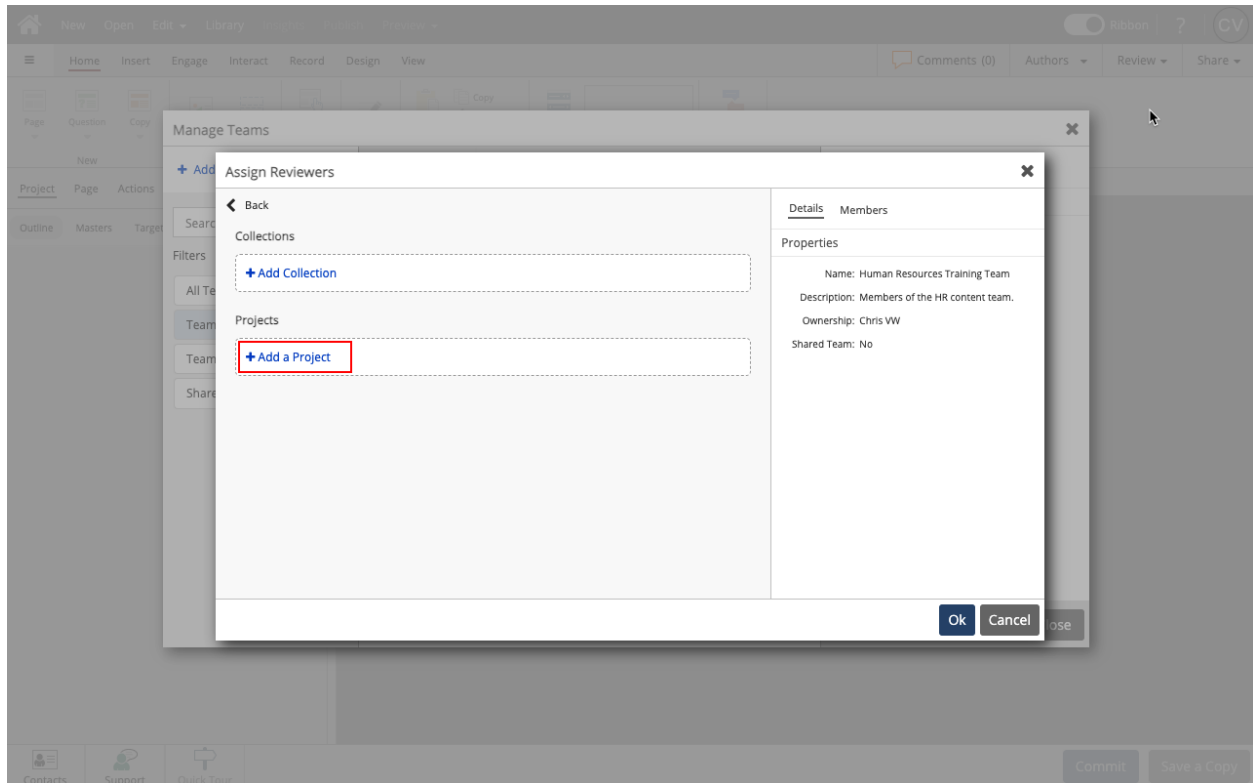
3. Select **For Review**.



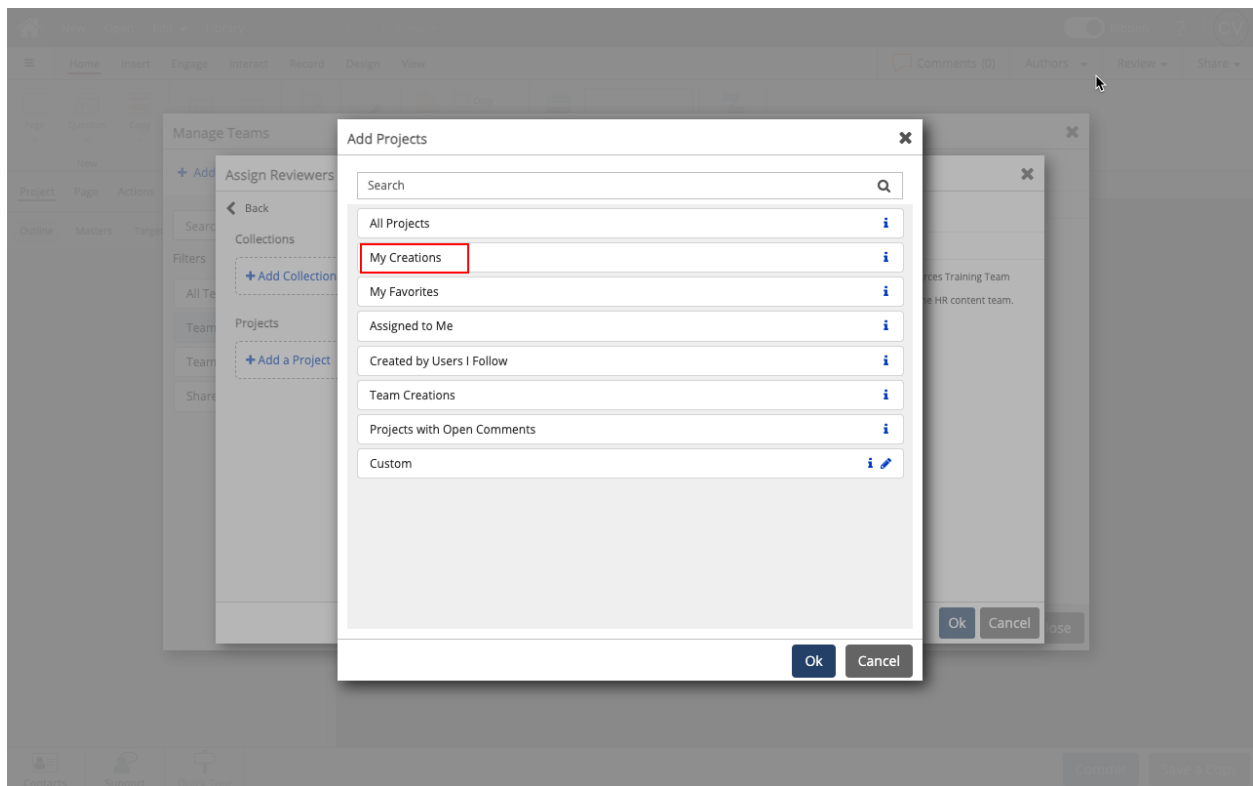
Job Aid Assigning Content to a Team

4.
You can choose individual Projects as well as Collections of Projects.

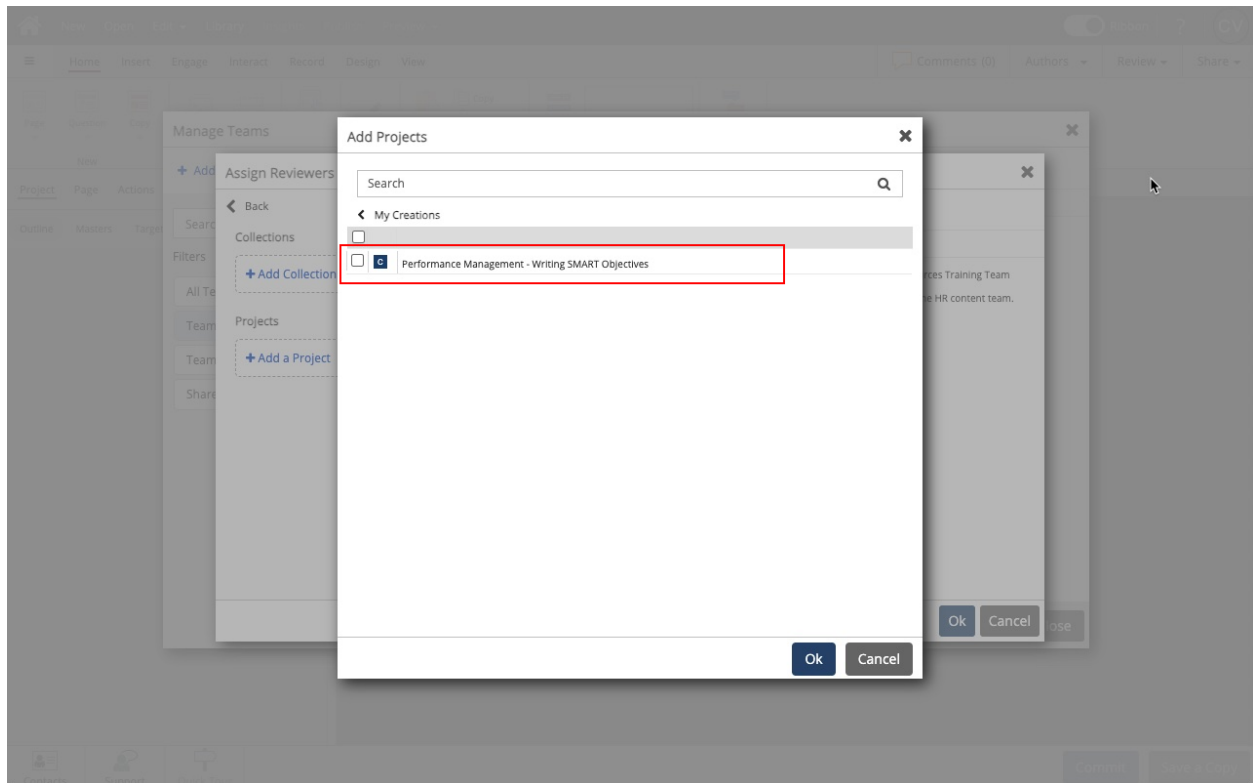
To assign the Team to a Project, select **+ Add Project**.



5. You can use the search field and the filters to find a specific Project quickly. Choose the **My Creations** filter.

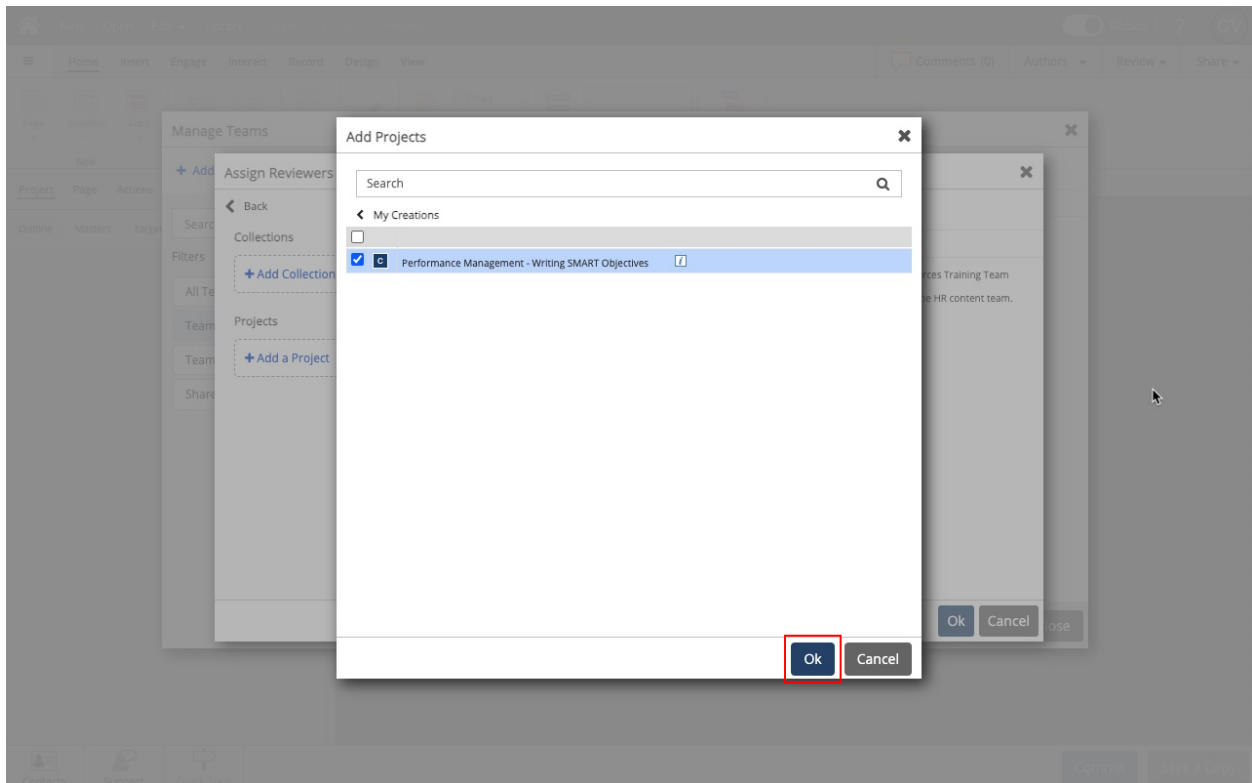


6. Select **Performance Management - Writing SMART Objectives.**



Job Aid Assigning Content to a Team

7. Select **Ok**.



Job Aid Assigning Content to a Team

8.
The assigned content is now displayed.

Selecting Ok will return you to the Manage Teams panel.

