
Editing a Fill In The Blanks Question

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Editing a Fill In The Blanks Question

1. You can change the text for the heading, instructions (if any) and the question by editing the element on the Stage. For this activity we'll only change the question text. Select the **question text element**.

The screenshot displays the Articulate Storyline software interface. The top ribbon includes tabs for 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. The 'Question' tab is active, showing options for 'Insert', 'Engage', 'Question', and 'Style'. The 'Stage' area shows a 'Fill in the Blanks' question. The question text is 'Answer the question below by filling in the blanks. a) _____, two, three, b) _____, four, five, c) _____, seven, eight, nine, ten.' The text is highlighted with a red box. Below the question text are three input fields labeled 'a)', 'b)', and 'c)'. The bottom of the interface shows a 'Page Notes' tab, a 'Page Transcript' tab, and a 'Timeline' tab. The 'Timeline' tab is active, showing a 'Saved (1 min read)' status and buttons for 'Commit' and 'Save a Copy'.

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2. Select the **Edit (pencil)** icon.

The screenshot shows a software interface for creating or editing a question. At the top is a navigation bar with tabs like 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. Below this is a ribbon with various tool icons. The main workspace displays a 'Fill in the Blanks' question template. The question text is 'a) _____, two, three, b) _____, four, five, c) _____, seven, eight, nine, ten.' The text is enclosed in a blue box. Above the text, there are several circular icons: an information icon, a pencil icon (highlighted with a red box), a list icon, a lightning bolt icon, and a plus icon. Below the question text, there are three input fields labeled 'a)', 'b)', and 'c)'. The bottom of the interface has a footer with 'Page Notes', 'Page Transcript', 'Element States', 'Timeline', and 'Accessibility' tabs. On the far right, there are buttons for 'Saved (1 min read)', 'Commit', and 'Save a Copy'.

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3. Select the **question text element** and we'll add text for this example.

The screenshot shows the LMS editor interface. The top ribbon includes tabs for Insert, Engage, Question, Style, Format, and FX. The 'Question' tab is active, showing a 'Fill in the Blanks' question type. The question text area is highlighted with a red border, indicating it is selected for editing. Below the question text area, there are three input fields labeled a), b), and c). The bottom of the interface shows a 'Page Notes' section with tabs for Page Notes, Page Transcript, Element States, Timeline, and Accessibility. The bottom right corner displays a 'Saved (1 min read)' status, a 'Commit' button, and a 'Save a Copy' button.

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4. Select **outside of the element** to save the text changes.

The screenshot displays the Articulate Storyline editor interface. The top ribbon includes tabs for 'Insert', 'Engage', 'Question', 'Style', 'Format', 'Style', and 'FX'. The 'Question' tab is active, showing options for 'Comments (0)', 'Authors', 'Review', and 'Share'. The main workspace shows a slide titled 'Fill in the Blanks' with a dark blue background. The slide content includes a text box with the question: 'There are two key types of security threats you need to be aware of.' Below the text box are two input fields labeled 'a)' and 'b)'. The 'a)' field is currently selected, and a red square cursor is visible on the right side of the slide, indicating the user is outside the text box. The bottom of the interface shows a 'Page Notes' tab and a 'Page Transcript' tab, along with a 'Quick Tour' button and a 'Saved (1 min read)' status.

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5. To make changes to the other settings for the question, select the **Question** tab.

The screenshot displays the Blackboard interface for editing a 'Fill in the Blanks' question. The top navigation bar includes 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. The 'Question' tab is selected in the top ribbon. The question text is: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are three input fields labeled a), b), and c). The interface includes a top navigation bar with 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. A right sidebar contains 'Comments (0)', 'Authors', 'Review', and 'Share'. A bottom status bar shows 'Saved (1 min read)', 'Commit', and 'Save a Copy'.

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6. Select Choices.

The screenshot shows the Blackboard interface for editing a 'Fill in the Blanks' question. The top navigation bar includes 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. The 'Protecting IT Security' course is selected. The 'Question' tab is active in the top ribbon, with options for 'Insert', 'Engage', 'Style', 'Comments (0)', 'Authors', 'Review', and 'Share'. The 'Choices' tab is selected in the left sidebar, showing options for 'Edit', 'Feedback', 'Default', 'Disable Next', 'Show correct at end', 'Disable submit', 'Disable Previous', 'Enable navigation at end', 'Disable try again', and 'Attempts'. The main content area displays the question text: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are two input fields labeled 'a)' and 'b)'. The bottom of the interface shows 'Page Notes', 'Page Transcript', 'Element States', 'Timeline', and 'Accessibility' tabs, along with 'Contacts', 'Support', and 'Quick Tour' buttons. A 'Saved (1 min read)' status and 'Commit' and 'Save a Copy' buttons are also visible.

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7.

The Edit Question Properties panel will open.

Select the **first Choice option** to edit it.

The screenshot displays the Blackboard interface with the 'Edit Question Properties' panel open on the right. The main content area shows a 'Fill in the Blanks' question titled 'Protecting IT Security'. The question text is: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are three input fields labeled 'a)', 'b)', and 'c)'. The 'Edit Question Properties' panel on the right has tabs for 'Details', 'Choices', and 'Cover Art'. The 'Choices' tab is active, showing a table of correct values. The first choice, 'a) One', is highlighted with a red box. Below the table is a 'Choice' field with a feedback icon and 'Add' and 'Reset' buttons. At the bottom of the panel are 'Feedback', 'Update', and 'Cancel' buttons.

#	Correct Values	
a)	One	N
b)	Four	N
c)	Six	N

Editing a Fill In The Blanks Question

8. The Choice text will be shown in the text editing window.
Click in the editing window and we'll change the text for this example.

The screenshot shows the Blackboard interface for editing a 'Fill in the Blanks' question. The main window displays the question text and input fields. A red dashed box highlights the input field for choice 'a)'. On the right, the 'Edit Question Properties' panel is open, showing the 'Choices' tab with a table of options and their correct values. The 'Choice' text 'One' is highlighted in the feedback area.

Fill in the Blanks

Answer the question below by filling in the blanks.

There are two key types of security threats you need to be aware of.

(a) _____ is software or code that is installed on a computer with malicious intent.

(b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.

a) b)

c)

Edit Question Properties

Details Choices Cover Art

Correct Values

a)	One	N
b)	Four	N
c)	Six	N

Choice Feedback

One

Update Remove Cancel

Editing a Fill In The Blanks Question

9. Select Update.

The screenshot shows the Blackboard interface for editing a 'Fill in the Blanks' question. The main window displays the question text: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are three input fields labeled a), b), and c). The 'Edit Question Properties' panel is open on the right, showing the 'Details' tab. The 'Correct Values' section lists the correct answers: a) One, b) Four, and c) Six. The 'Update' button in the 'Edit Question Properties' panel is highlighted with a red box.

Fill in the Blanks

Answer the question below by filling in the blanks.

There are two key types of security threats you need to be aware of.

(a) _____ is software or code that is installed on a computer with malicious intent.

(b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.

a) _____ b) _____ c) _____

Edit Question Properties

Details Choices Cover Art

Correct Values

a)	One	N
b)	Four	N
c)	Six	N

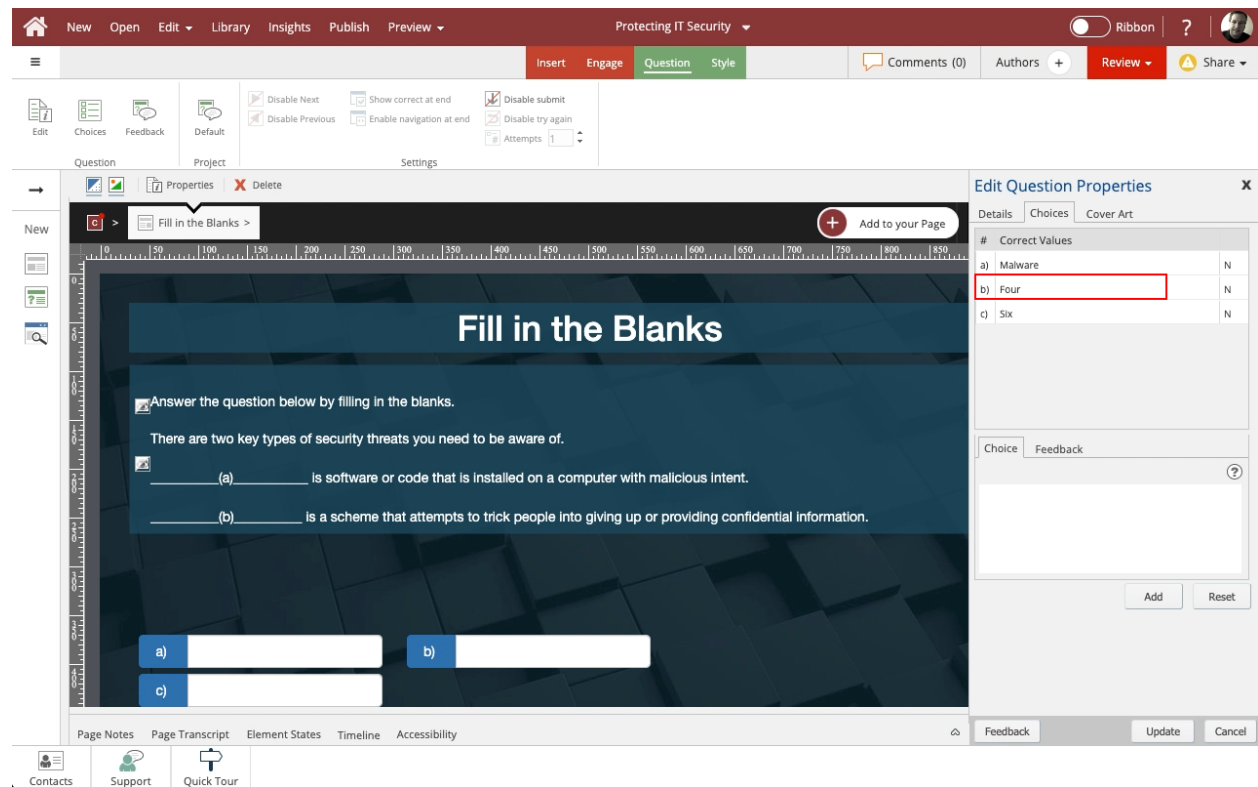
Choice Feedback

Malware

Update Remove Cancel

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10. Select the second Choice to edit it.



Fill in the Blanks

Answer the question below by filling in the blanks.

There are two key types of security threats you need to be aware of.

(a) _____ is software or code that is installed on a computer with malicious intent.

(b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.

a) _____ b) _____ c) _____

Edit Question Properties

Details Choices Cover Art

Correct Values

a) Malware	N
b) Four	N
c) Six	N

Choice Feedback

Add Reset

Feedback Update Cancel

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11. Click on the text edit window and we'll change the text for this example.

The screenshot displays the Blackboard interface for editing a 'Fill in the Blanks' question. The top navigation bar includes 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. The 'Question' tab is active in the ribbon, showing options like 'Edit', 'Choices', 'Feedback', 'Default', 'Disable Next', 'Show correct at end', 'Disable submit', 'Disable try again', and 'Attempts'. The question text is: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' The answer input fields are visible at the bottom. The 'Edit Question Properties' panel on the right shows the 'Correct Values' table with 'Four' selected for option (b).

#	Correct Values
a)	Malware
b)	Four
c)	Six

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12. Select Update.

The screenshot displays the Blackboard interface for editing a 'Fill in the Blanks' question. The main window shows the question text: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are three input fields labeled a), b), and c). The 'b)' field is highlighted with a red dashed border. On the right, the 'Edit Question Properties' panel is open, showing the 'Details' tab. Under the '# Correct Values' section, a table lists the correct answers for each choice:

#	Correct Values
a)	Malware
b)	Four
c)	Six

Below the table, the 'Choice' tab is selected, showing the text 'Social Engineering' with a help icon. At the bottom of the panel, the 'Update' button is highlighted with a red box. Other buttons include 'Remove' and 'Cancel'. The top navigation bar includes 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', 'Preview', and 'Protecting IT Security'. The bottom navigation bar includes 'Page Notes', 'Page Transcript', 'Element States', 'Timeline', 'Accessibility', 'Feedback', 'Update', and 'Cancel'.

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13. We've added all the choices we need for this question, so there are two choices we need to remove. **Select the next choice.**

The screenshot shows the Blackboard interface for editing a 'Fill in the Blanks' question. The question text is: "Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information." The question has three input fields labeled a), b), and c). The 'Edit Question Properties' panel is open on the right, showing the 'Choices' tab. The choices are: a) Malware, b) Social Engineering, and c) Six. The choice 'Six' is highlighted with a red box. The 'Correct Values' column shows 'N' for all three choices. The 'Add' and 'Reset' buttons are visible at the bottom of the panel.

#	Correct Values
a) Malware	N
b) Social Engineering	N
c) Six	N

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14. Select **Remove**.

The screenshot shows the Blackboard interface for editing a 'Fill in the Blanks' question. The main window displays the question text: "Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information." Below the text are three input fields labeled a), b), and c). The 'Edit Question Properties' panel is open on the right, showing the 'Details' tab. In the 'Correct Values' section, the following table is visible:

#	Correct Values
a)	Malware
b)	Social Engineering
c)	Six

The 'Remove' button in the 'Edit Question Properties' panel is highlighted with a red box. The 'Feedback' tab is also visible at the bottom of the panel.

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15. You can use the Add button below the Choice editing area to add more choices if needed. Select **Feedback**.

The screenshot shows the Blackboard interface for editing a 'Fill in the Blanks' question. The main window displays the question text: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are input fields for answers a), b), and c). The right-hand panel, 'Edit Question Properties', is open, showing the 'Choices' tab with a table of correct values:

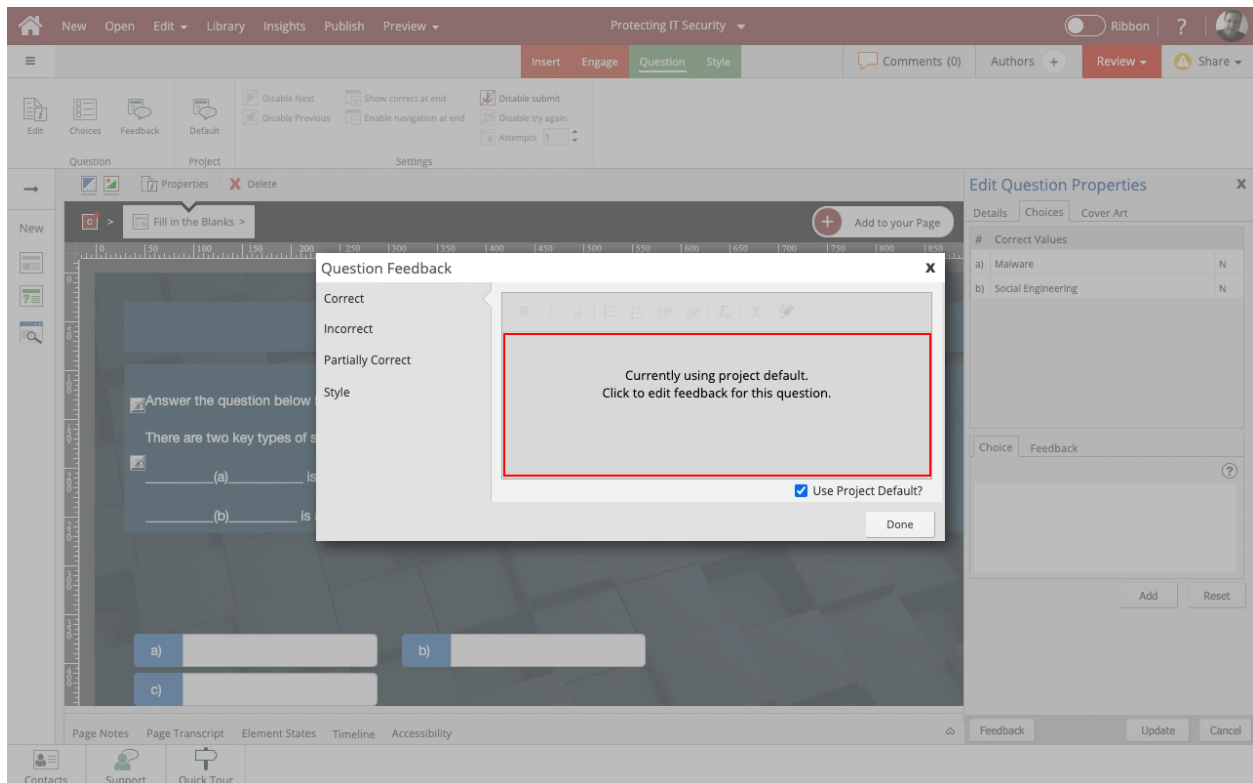
# Correct Values	
a) Malware	N
b) Social Engineering	N

Below the table, there is a 'Choice' tab and a 'Feedback' tab. The 'Feedback' tab is currently selected, showing a text area for feedback. At the bottom of the panel, there are 'Add' and 'Reset' buttons. The bottom of the interface shows a navigation bar with 'Page Notes', 'Page Transcript', 'Element States', 'Timeline', and 'Accessibility' tabs. The 'Feedback' tab is highlighted in the bottom bar.

Editing a Fill In The Blanks Question

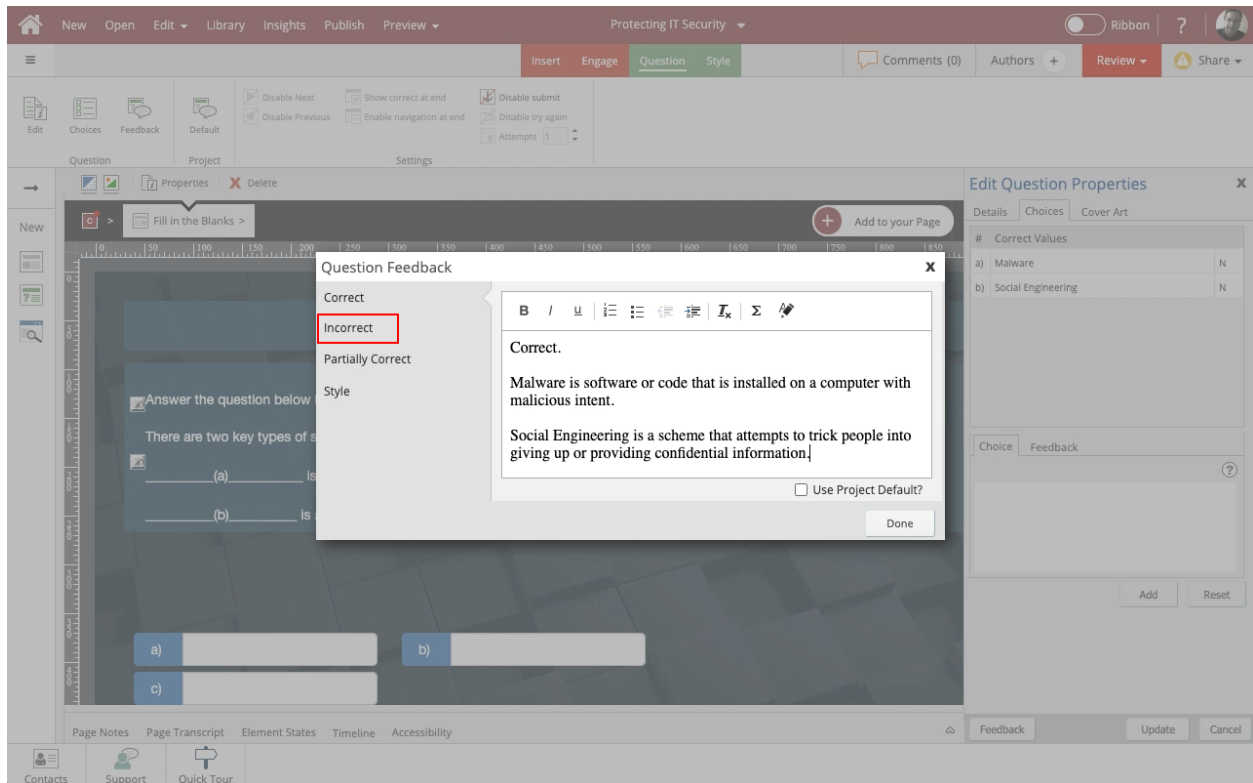
16. The Question Feedback panel opens. When you add a question, it is set to use the default feedback for the Project.

Click into the text edit area and we'll add Correct response feedback for this question.



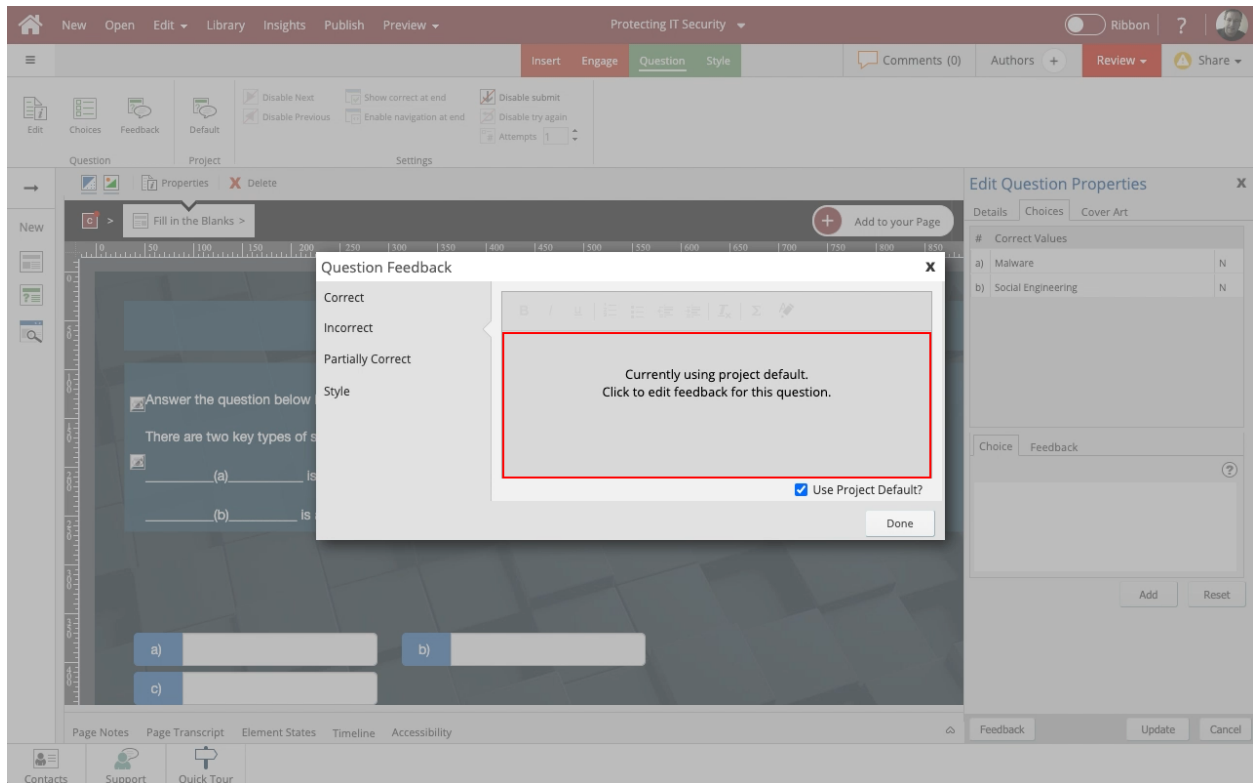
Editing a Fill In The Blanks Question

17. Select the **Incorrect Feedback** option



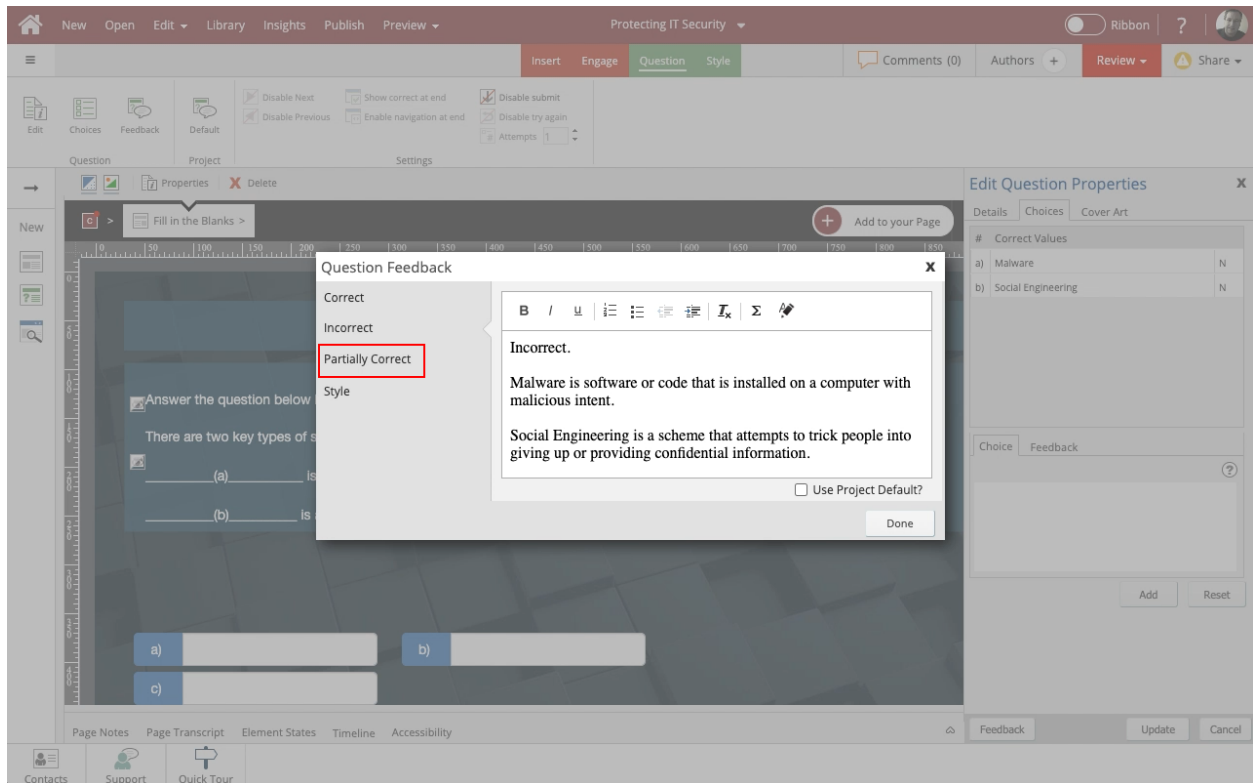
Editing a Fill In The Blanks Question

18. Click into the text edit area and we'll add Incorrect response feedback for this question.



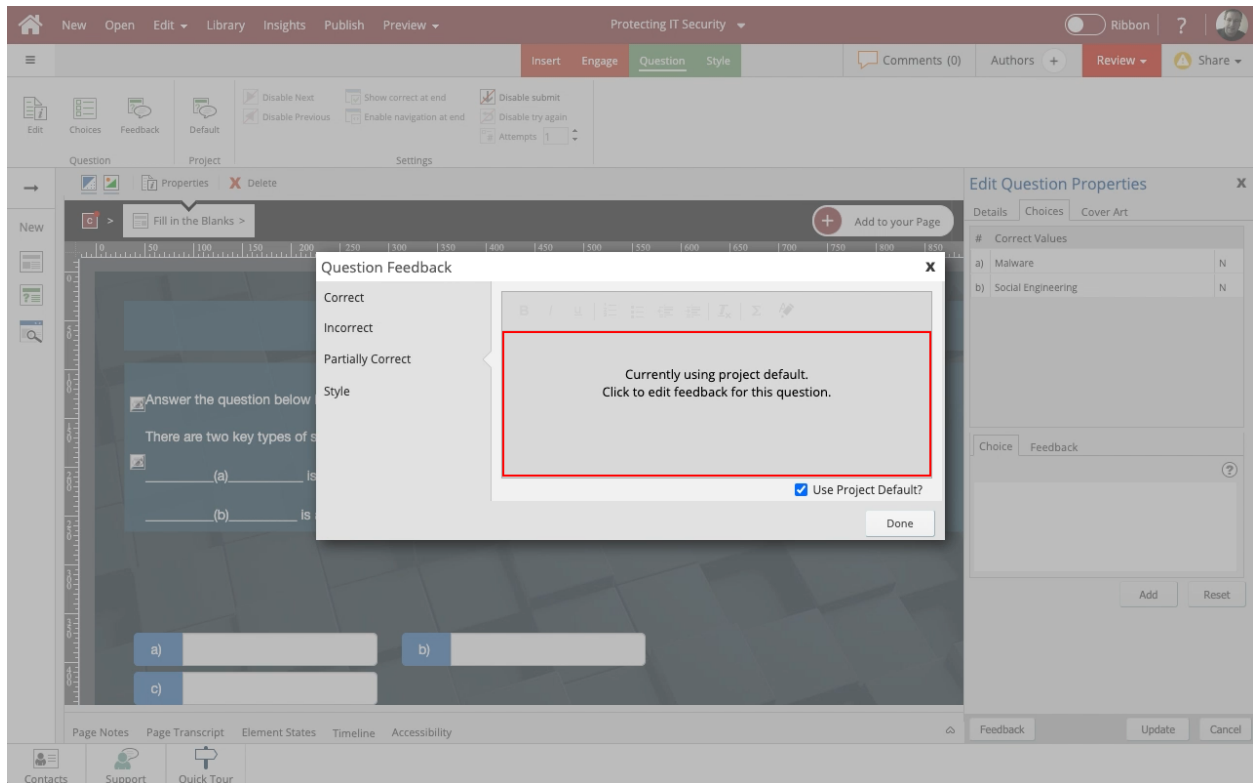
Editing a Fill In The Blanks Question

19. Select the **Partially Correct** feedback option.



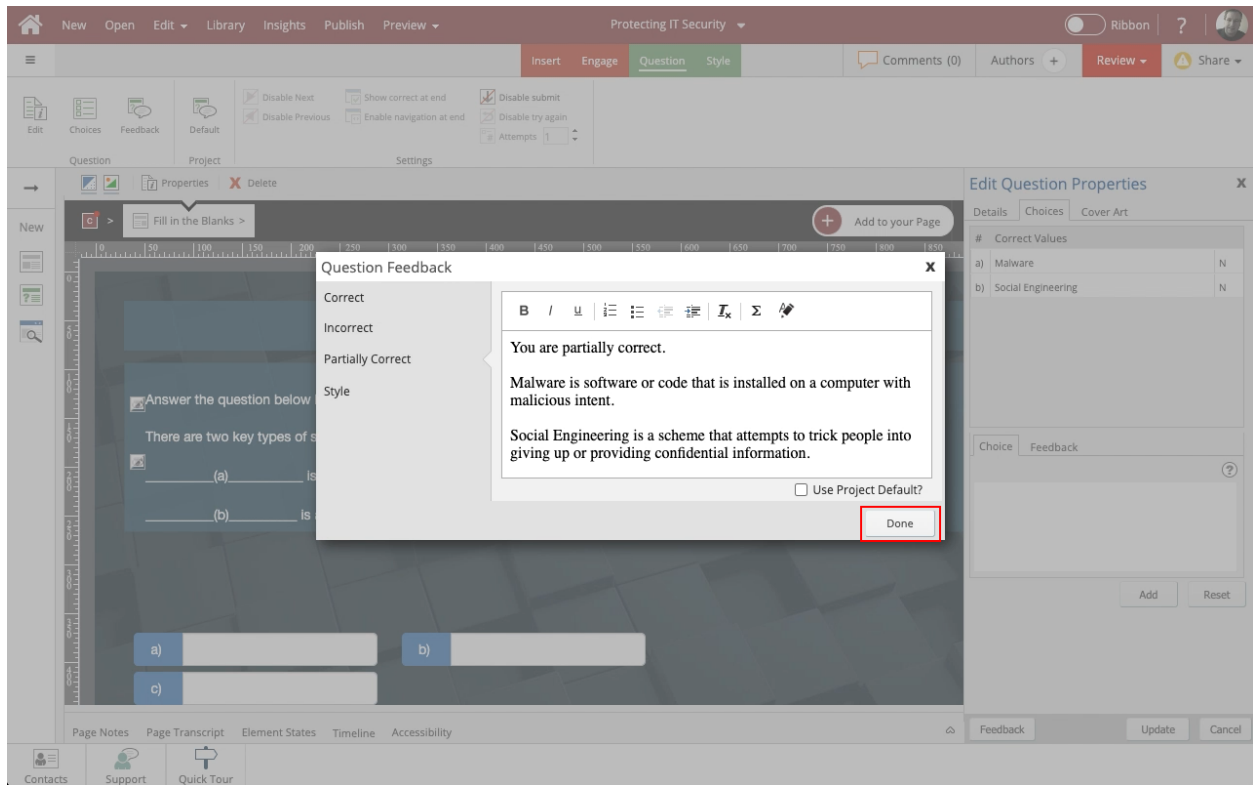
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20. Click into the text edit area and we'll add Partially Correct response feedback for this question.



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21. Select **Done**.



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22. The Feedback panel will close. To complete your changes, you need to save them. Select **Update**.

The screenshot displays the Blackboard interface for editing a 'Fill in the Blanks' question. The top navigation bar includes 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. The 'Question' tab is active in the ribbon. The main workspace shows a question titled 'Fill in the Blanks' with a blue background and white text. The question text reads: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are three input fields labeled 'a)', 'b)', and 'c)'. The 'Edit Question Properties' panel is open on the right, showing the 'Details' tab with a table of correct values. The 'Update' button at the bottom right of the question editor is highlighted with a red box.

# Correct Values	
a)	Malware
b)	Social Engineering

Feedback panel: Choice Feedback

Buttons: Add, Reset, Update, Cancel

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23. The changes will be saved and the Properties panel will close.

The screenshot displays the Blackboard interface for editing a 'Fill in the Blanks' question. The top navigation bar includes 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. The 'Protecting IT Security' course is selected. The 'Question' tab is active in the ribbon, showing options like 'Edit', 'Choices', 'Feedback', 'Default', 'Disable Next', 'Show correct at end', 'Disable submit', 'Disable Previous', 'Enable navigation at end', 'Disable try again', and 'Attempts'. The main content area shows the question text: 'Answer the question below by filling in the blanks. There are two key types of security threats you need to be aware of. (a) _____ is software or code that is installed on a computer with malicious intent. (b) _____ is a scheme that attempts to trick people into giving up or providing confidential information.' Below the text are two input fields labeled 'a)' and 'b)'. The bottom status bar shows 'Page Notes', 'Page Transcript', 'Element States', 'Timeline', and 'Accessibility'. The bottom right corner indicates 'Saved (1 min read)' and has 'Commit' and 'Save a Copy' buttons.