

---

# Adding an HTML Widget to a Page

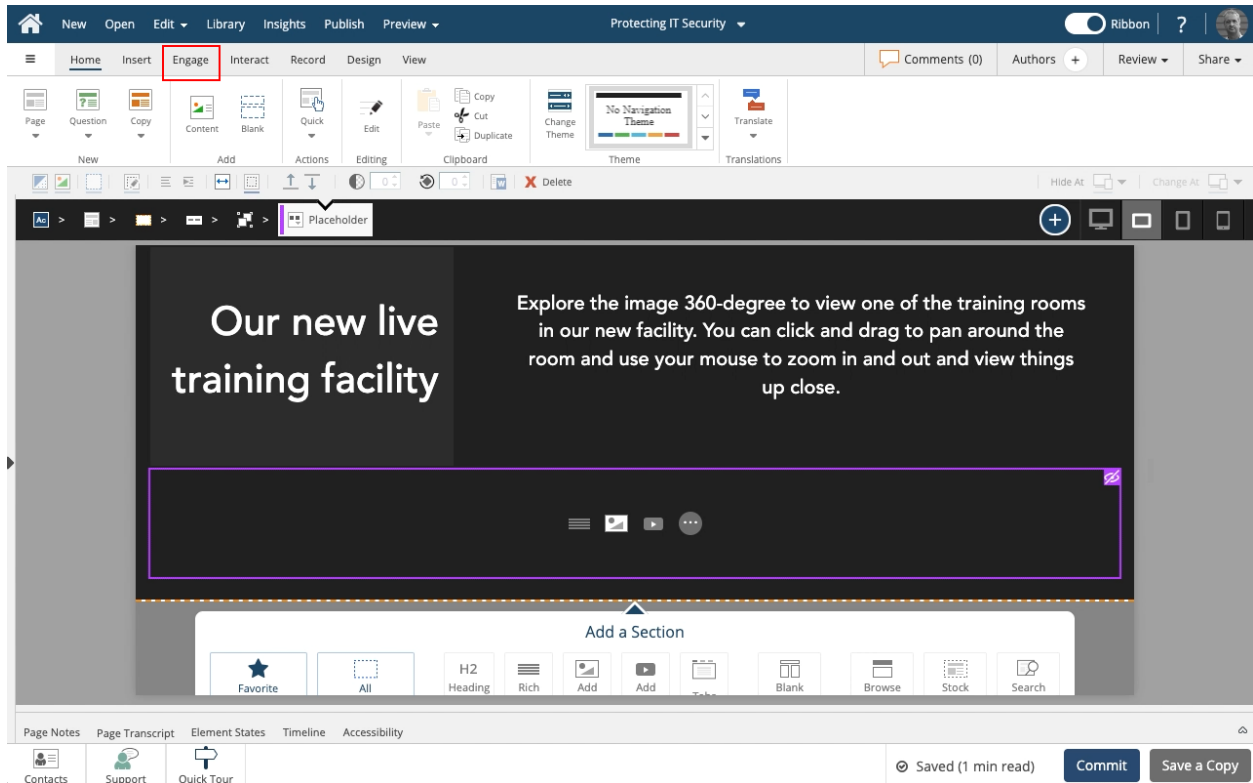
---

Created On: February 21, 2023

## Adding an HTML Widget to a Page

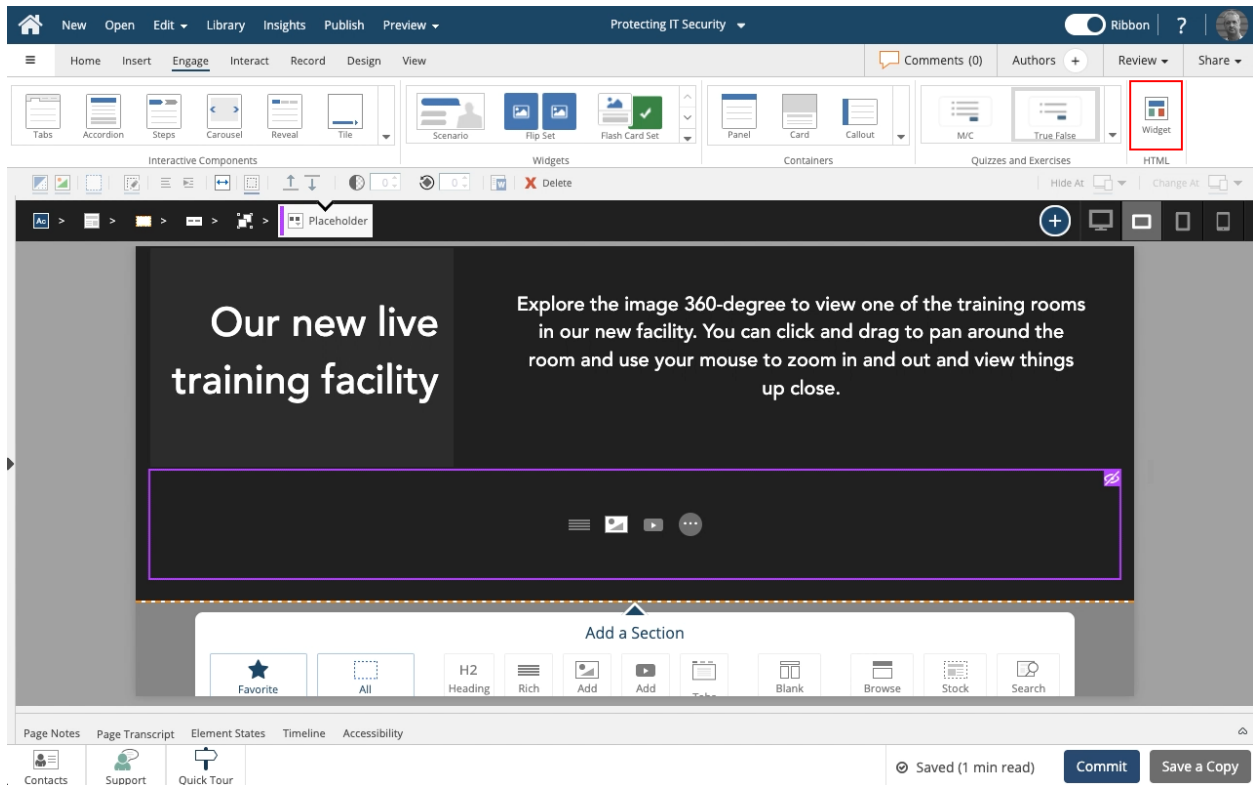
1. For this lesson we'll add the HTML Widget Element to the empty placeholder that is selected on the Page (shown bound in purple).

Select the **Engage** tab (only available with the Ribbon toggled on).



## Adding an HTML Widget to a Page

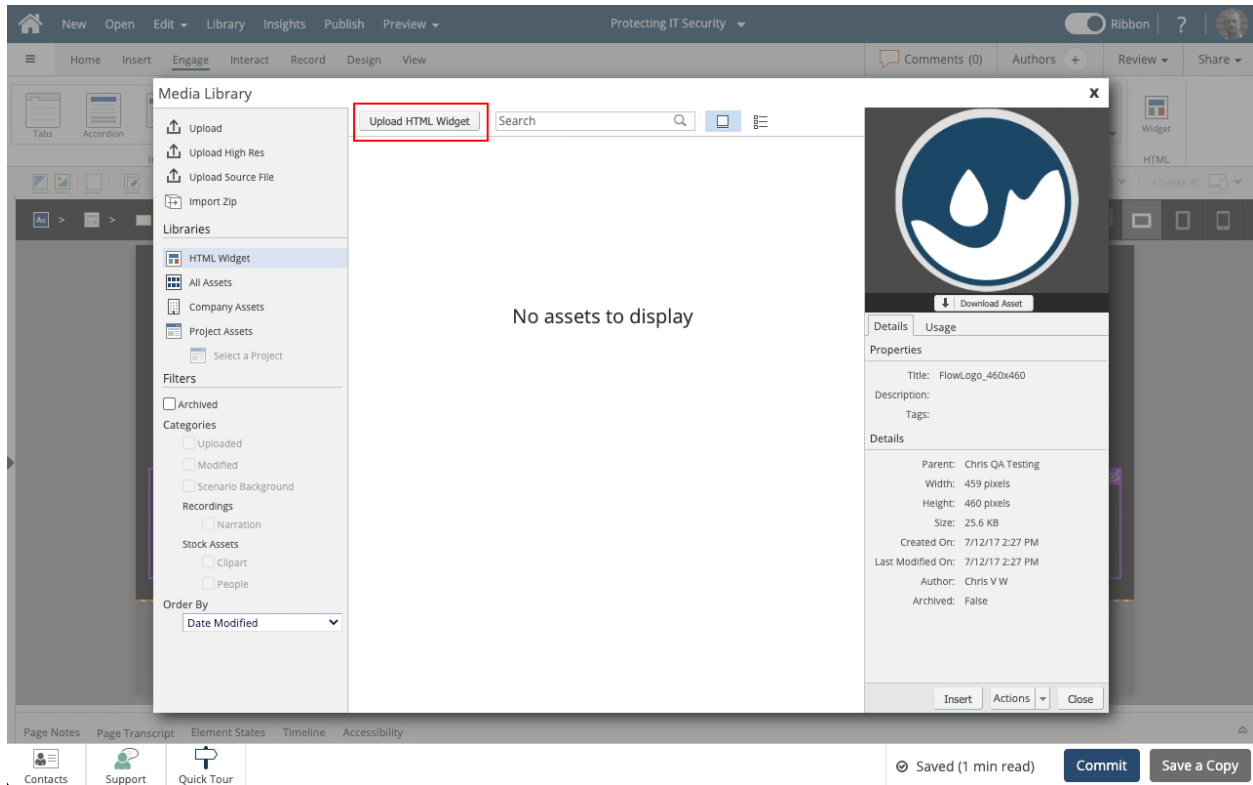
### 2. Select Widget.



## Adding an HTML Widget to a Page

3. The Media Library will open. You can search for a previously-uploaded HTML Widget or upload a new one.

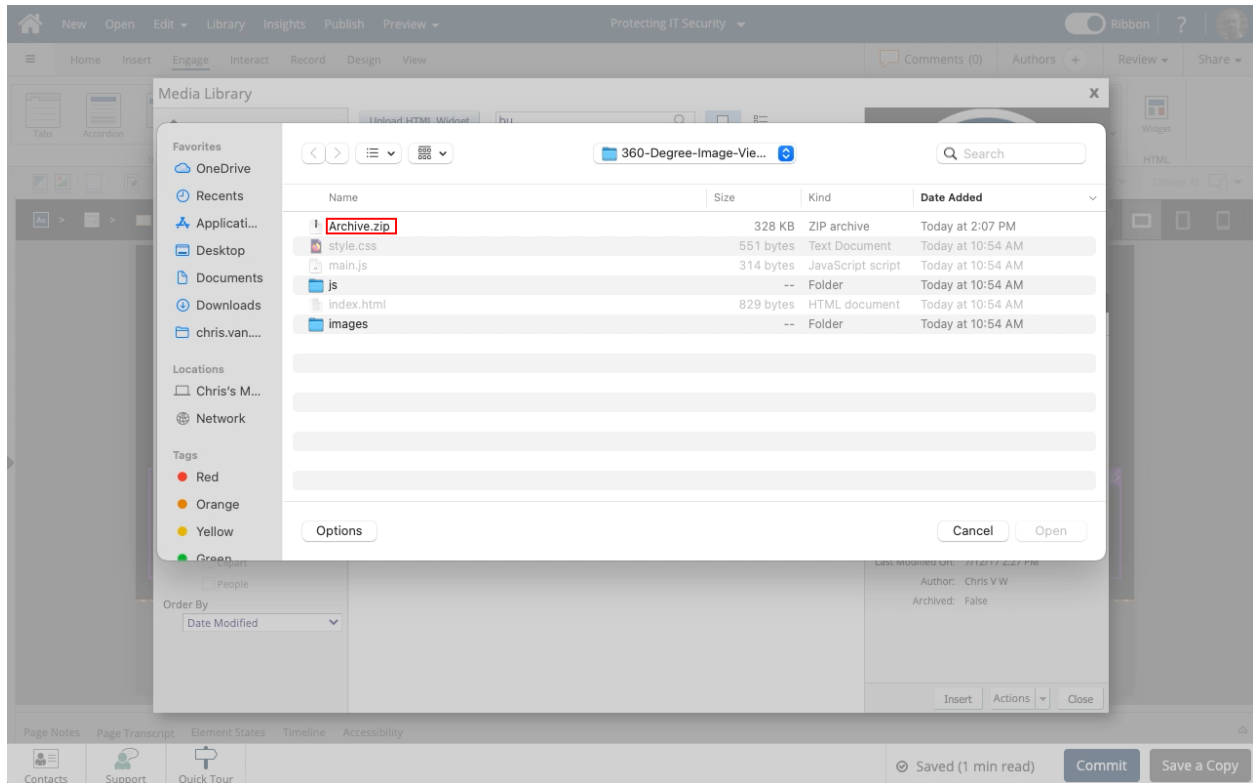
Select Upload HTML Widget.



## Adding an HTML Widget to a Page

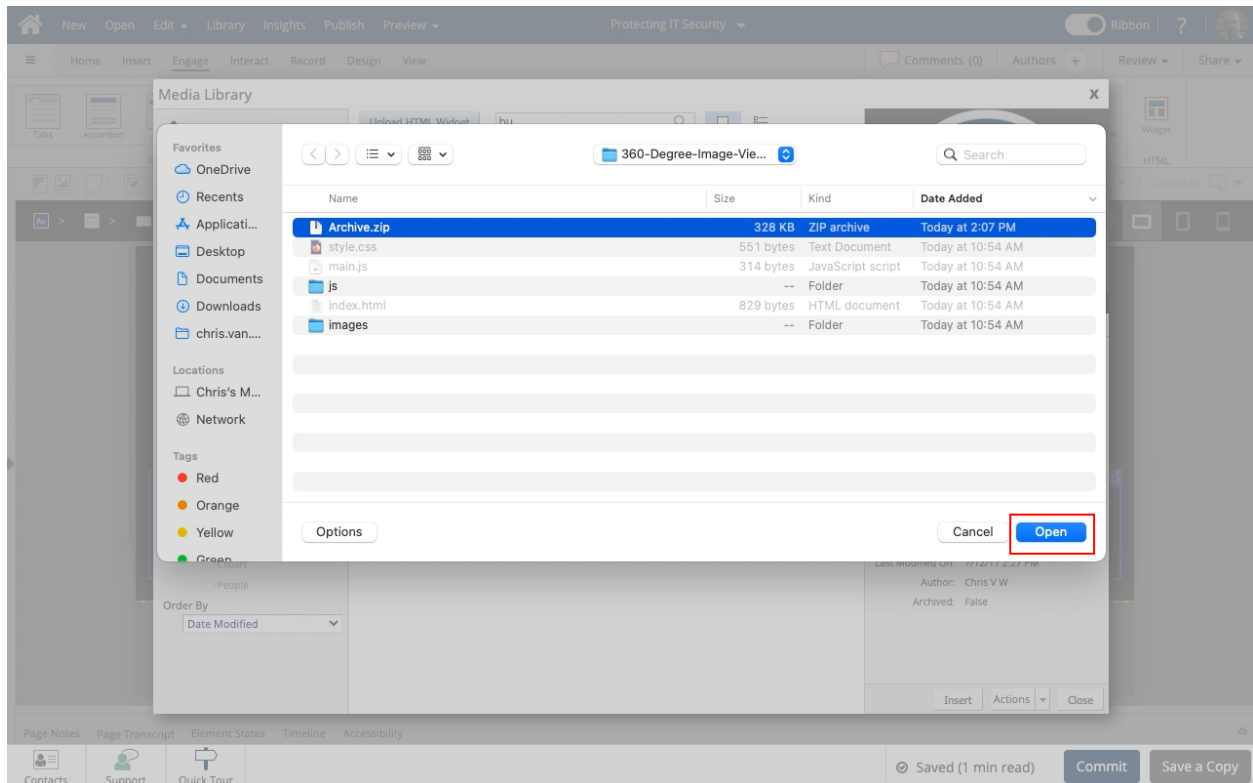
4. Navigate to the folder where the compressed or zipped file is being stored. In this example we've previously compressed the HTML Widget parts into a file called **Archive.zip**.

Select **Archive.zip**.



## Adding an HTML Widget to a Page

5. Select **Open**. (This step may be different on Windows computers.)



## Adding an HTML Widget to a Page

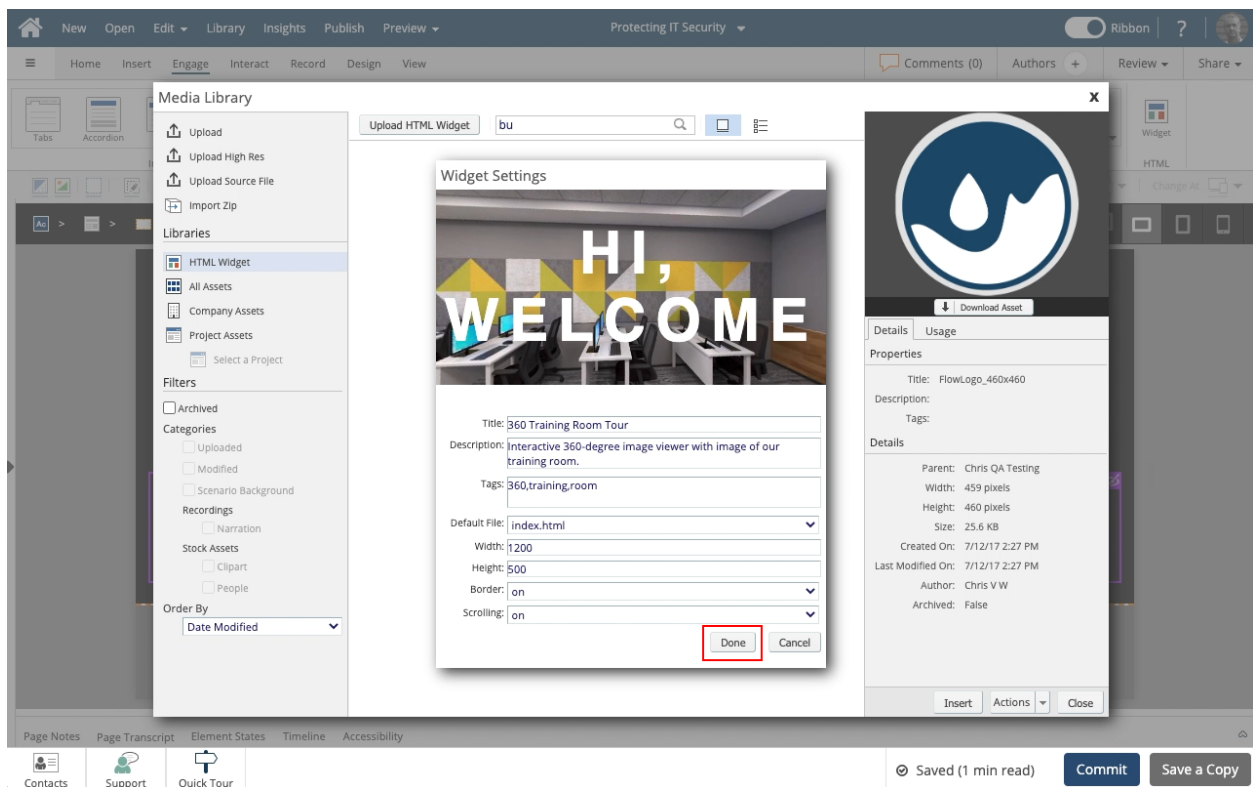
6. The zip file will be uploaded to the dominKnow | ONE site and the Widget Settings panel will open.

Give the widget a valuable name, description and keyword tags.

On the default file make sure that the correct launcher file is selected.

Set or confirm the Width, Height, Border and Scrolling settings.

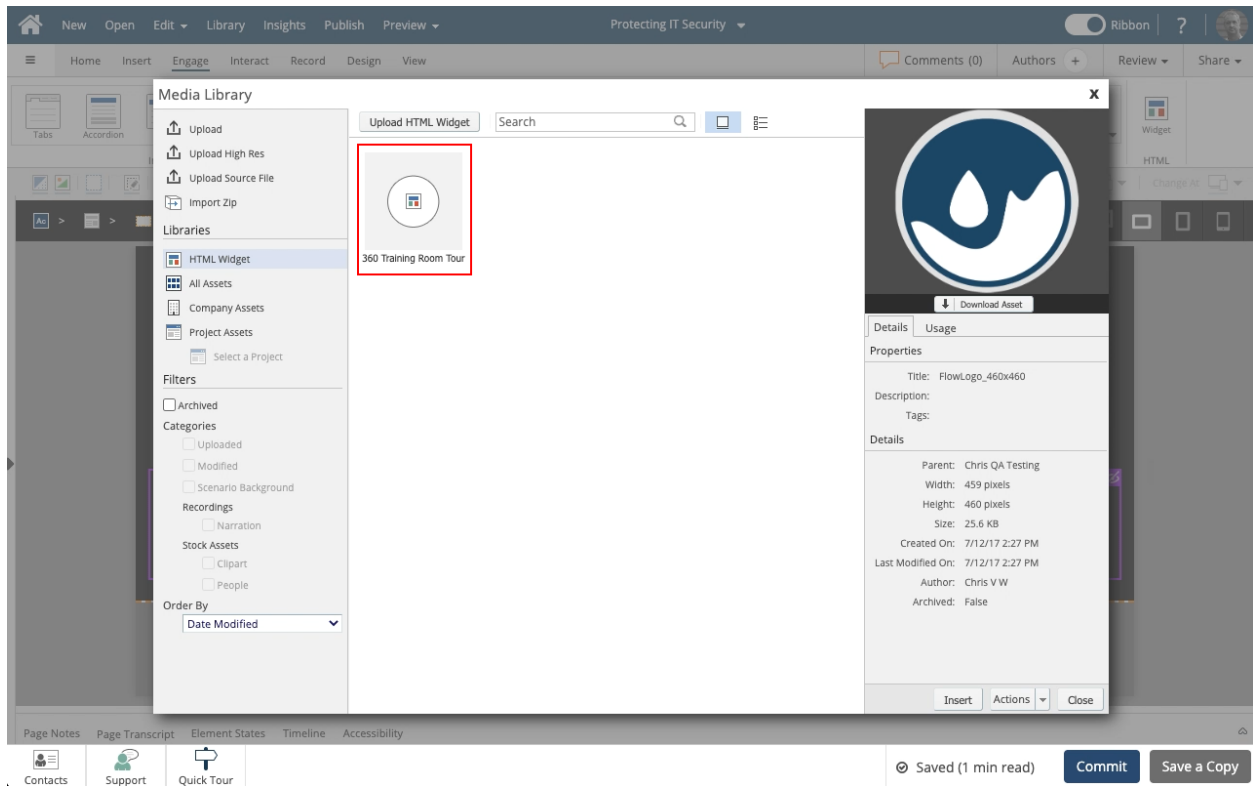
Select **Done**.



## Adding an HTML Widget to a Page

7. The widget will be shown on the media library panel.

Select the **HTML Widget**.

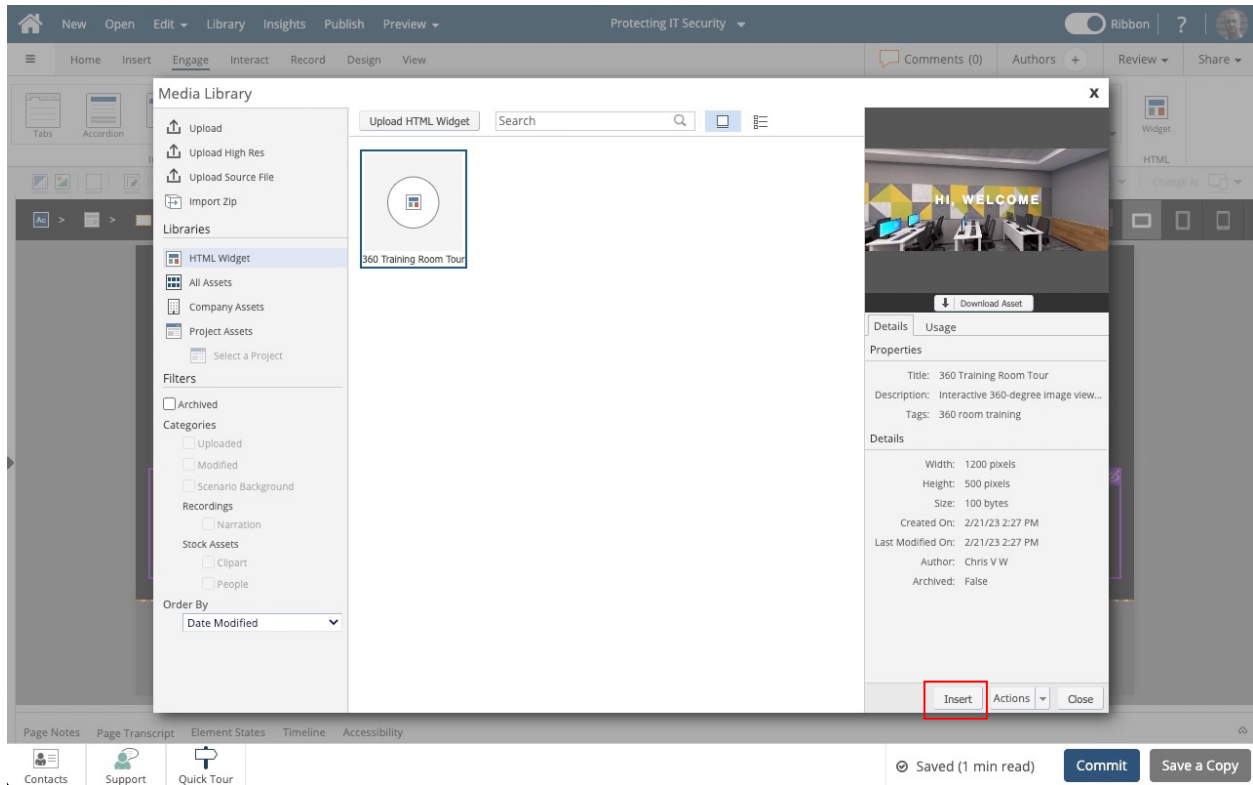




## Adding an HTML Widget to a Page

8. The HTML widget will be shown on the preview panel on the right side of the Media Library panel.

Select **Insert**.



## Adding an HTML Widget to a Page

9. The HTML Widget Element will be inserted into the placeholder on the page.

