
Reordering Groups in a Row to Change the Left-Right Order in a Layout

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1. Select the Element on the page you wish to move.

The screenshot shows a software interface for editing a document titled "Performance Management Writing SMART Objectives". The interface includes a top navigation bar with options like "New", "Open", "Edit", "Library", "Insights", "Publish", and "Preview". Below this is a sidebar with a "Structure" panel showing a hierarchical list of document sections. The main editing area displays a preview of the document content, which includes a header "Writing SMART Objectives", a section titled "Lesson Introduction", and a table with columns "Objectives", "Time", and "Test". The "Objectives" column contains a list of bullet points. A red dashed box highlights the "Objectives" column in the table, indicating the element selected for reordering. At the bottom of the interface, there are buttons for "Commit" and "Save a Copy", and a status bar indicating "Saved (5 min read)".

Performance Management Writing SMART Objectives

Writing SMART Objectives

Lesson Introduction

Welcome to Writing SMART Objectives, part of our Performance Management curriculum for OmniAll employees.

Review the Objectives, Time and Test details so you understand this lesson.

Objectives	Time	Test
This lesson:		
<ul style="list-style-type: none">Reviews the OmniAll Performance ManagementDefines objectivesExplains SMART objectivesProvides practice in creating SMART objective		

The OmniAll Performance Management Cycle

Page Notes Page Transcript Element States Timeline Accessibility

Contacts Support Quick Tour

Saved (5 min read) Commit Save a Copy

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2. Select its Group in the Breadcrumb above the Stage.

The screenshot displays the 'Performance Management Writing SMART Objectives' interface. The breadcrumb navigation at the top shows the path: 'Performance Management' > 'Lesson Introduction' > 'Row' > 'Row 1 - Group 1' > 'Tabset'. The 'Tabset' group is highlighted in the breadcrumb. The main content area is titled 'Lesson Introduction' and contains a welcome message, a list of objectives, and a section titled 'The OmniAll Performance Management Cycle'. The interface includes a top navigation bar with options like 'New', 'Open', 'Edit', 'Library', 'Insights', 'Publish', and 'Preview'. A left sidebar shows the project structure, and a bottom bar contains 'Page Notes', 'Page Transcript', 'Element States', 'Timeline', and 'Accessibility' tabs. The bottom right corner shows a 'Saved (5 min read)' status and buttons for 'Commit' and 'Save a Copy'.

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3. On the Page Structure to the left of the Stage, you can see that the Tabset Group is below the Body Text Group in the hierarchy of the Row. Select the Up arrow in the Selection Control Bar.

The screenshot shows the 'Performance Management Writing SMART Objectives' editor. On the left, the 'Page Structure' pane displays a hierarchy: Performance Management > Lesson Introduction > Row > Row 1 - Group 1 > Rich Text > Row > Body Text Group > Rich Text > Tabset Group > Tabset. The 'Tabset Group' is highlighted with an orange box. In the top toolbar, the 'Up' arrow icon is highlighted with a red box. The main stage shows a preview of the lesson introduction with a title 'Lesson Introduction' and a sidebar with 'Objectives', 'Time', and 'Test' tabs. The 'Objectives' tab is active, showing a list of objectives. At the bottom, there are buttons for 'Commit' and 'Save a Copy', and a status bar indicating 'Saved (5 min read)'.

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4. The Tabset Group has now been moved up in the order within the Row. You can confirm this by viewing the Pages Structure to the left of the stage.

The effect on the Stage is that the Tabset Group is now on the left of the Body Text Group.

The screenshot displays the 'Performance Management Writing SMART Objectives' application. On the left, the 'Pages Structure' panel shows a hierarchical tree. The 'Lesson Introduction' section is expanded, revealing a 'Row' containing a 'Tabset Group' and a 'Body Text Group'. The 'Tabset Group' is highlighted with an orange box, indicating it has been moved to the left of the 'Body Text Group'.

The main stage area shows the 'Lesson Introduction' layout. It features a header 'Writing SMART Objectives' and a main title 'Lesson Introduction'. Below the title, there is a tabset with three tabs: 'Objectives', 'Time', and 'Test'. The 'Objectives' tab is selected, displaying a list of bullet points under the heading 'This lesson:'. To the right of the tabset, there is a text area with the following content:

Welcome to Writing SMART Objectives, part of our F Management curriculum for OmniAll employees.

Review the Objectives, Time and Test details so you this lesson.

At the bottom of the interface, there are buttons for 'Contacts', 'Support', and 'Quick Tour', along with a status bar showing 'Saved (5 min read)', 'Commit', and 'Save a Copy'.