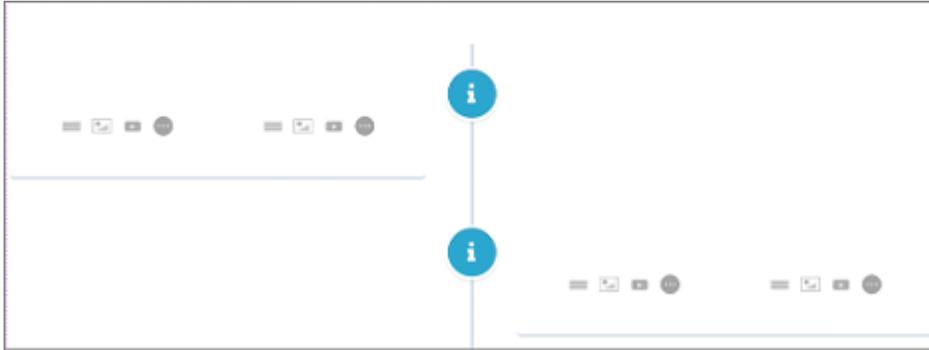

Edit a Timeline Component in Flow

Created On: August 16, 2021

1. Select the Timeline on the page.



2. To edit the content within the Timeline, select the Edit Icon in the Inline Toolbar, or double-click the Timeline.



3. Select the Image icon within the First Placeholder.



4. Select the ShareContent_grey Image.



5. Select Insert.



6. Within the Second Placeholder, select the Text Icon and we'll add text for you.



7. Notice that Inline styles are available for the content.

To delete a Placeholder, Select the First Placeholder (1/2 showing) in the Second Node,.



8. In the Select Control Bar, select Delete.



9. Select Delete.



10. The Placeholder is deleted, select the remaining Placeholder and we'll delete it for you.



11. Select the + icon within the Node Content Area to add more content layouts.



12. Select the Double-body with Heading option.



13. Select the Node Content Area and we'll add the content for you.



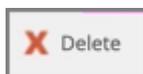
14. You can continue to add more Content Layouts to a Node by selecting the + Icon within the Node Content Area.



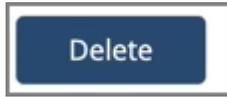
15. To Delete a Node, select the Third Node Icon. (Bottom Node Icon)



16. In the Select Control Bar, select Delete.



17. Select Delete.



18. The Node has been deleted.
Select the Scrollbar to move the page back to the top.



19. Select the three-dot menu in the Inline Toolbar. Have access to the Options, and FX tabs, Accessibility panel, and add a New Comment, or Delete the component.

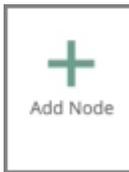


20. Select Options.



21. The Options tab has a number of control and design options for the Timeline as a whole. You can change when the Timeline responds, Add and Remove Nodes, Enable/Disable Animate Entrance, Remove or Add Gutters, and have access to the Node Settings. *Node Settings are disabled when a Node is not selected*
Use the FX tab to add effects to the component.

Select Add Node to add a new Node to the Timeline.



22. The new Node is added.
Select the Left Side of the page/Left Side Panel to return to the page content.



23. Preview the Current Page to see how the Timeline Component will look and behave for your learners.