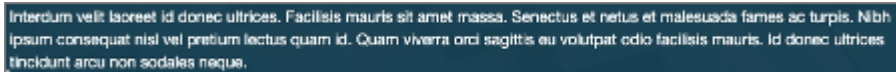

Edit a Multiple Pulldowns Question

Created On: May 4, 2021

Job Aid Edit a Multiple Pulldowns Question

1. You can change the text for the heading, instructions (if any) and the question by editing the element on the Stage.

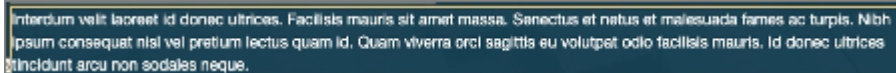
Select the question text element.

A screenshot of a text element on a stage. The text is white and set against a dark blue background. The text reads: "Interdum velit laoreet id donec ultrices. Facilisis mauris sit amet massa. Senectus et netus et malesuada fames ac turpis. Nibh ipsum consequat nisi vel pretium lectus quam id. Quam viverra orci sagittis eu volutpat odio facilisis mauris. Id donec ultrices tincidunt arcu non sodales neque."

2. Select the Pencil icon.



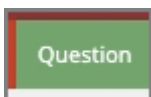
3. Select the question text element and we'll add text for this example.

A screenshot of a text element on a stage, similar to the one in step 1. The text is white on a dark blue background. A yellow selection box is drawn around the text, indicating it has been selected.

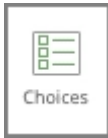
4. Select outside of the element to save the text changes.



5. To make changes to the other settings for the question, select the Question tab.

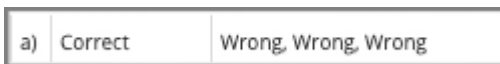


6. Select Choices.



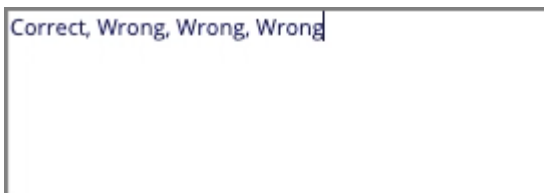
7. The Edit Question Properties panel will open.

Select the first Choice option to edit it.



8. The Choice text will be shown in the text editing window.

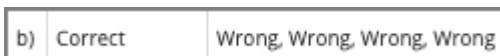
Click in the editing window and we'll change the text for this example.



9. Select Update.



10. Select the second Choice to edit it.



Job Aid Edit a Multiple Pulldowns Question

11. Click on the text edit window and we'll change the text for this example.

Correct, Wrong, Wrong, Wrong, Wrong

12. Select Update.

Update

13. We've added all the choices we need for this question, so there are two choices we need to remove.

Select the next choice.

c) Correct	Wrong, Wrong, Wrong
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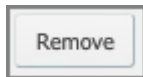
14. Select Remove.

Remove

15. Select the next choice.

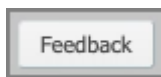
c) Correct	Wrong, Wrong
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16. Select Remove.



17. You can use the Add button below the Choice editing area to add more choices if needed.

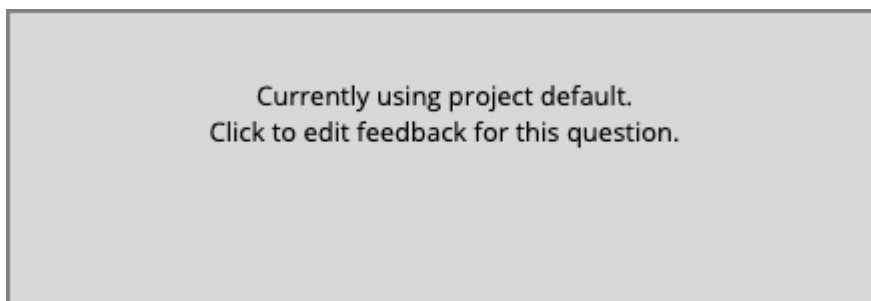
Select Feedback.



18. The Question Feedback panel opens.

When you add a question, it is set to use the default feedback for the Project.

Click into the text edit area and we'll add Correct response feedback for this question.



Job Aid Edit a Multiple Pulldowns Question

19. Select the Incorrect Feedback option

Incorrect

20. Click into the text edit area and we'll add Incorrect response feedback for this question.

Currently using project default.
Click to edit feedback for this question.

21. Select the Partially Correct feedback option.

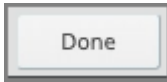
Partially Correct

22. Click into the text edit area and we'll add Partially Correct response feedback for this question.

Currently using project default.
Click to edit feedback for this question.

Job Aid Edit a Multiple Pulldowns Question

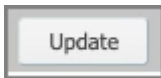
23. Select Done.



24. The Feedback panel will close.

To complete your changes, you need to save them.

Select Update.



25. The changes will be saved and the Properties panel will close.
